



3800 Coolidge Avenue ♦ Oakland, California 94602-3399 ♦ 510-482-2244 ♦ FAX: 510-842-0406

A century of serving children

**COST/CONTRACT ANALYST – Full time
Oakland, CA**

Who We Are:

For more than a century, Fred Finch Youth Center has served youth and their families in the East Bay. Today we also serve communities on the peninsula, in Solano County and San Diego County. Our clients include children, adolescents, and young adults who face varied and often multiple challenges. Many are transitioning from foster care into the adult world. Many have an emotional disturbance or mental illness. Some have both a mental illness and a developmental disability. All are economically impoverished. Most have experienced, abuse, neglect, trauma or lack of adequate health care or educational resources. To enhance the strengths and assist with the challenges of each individual, we provide a wide variety of services in several types of settings: specialty residential treatment; special education; vocational services; transitional housing; individual, group and family therapy and counseling. Services are provided in the community, in schools, in homes and at our sites.

Position Summary:

Reporting to the CFO, the Cost/Contract Analyst is primarily responsible for analyzing and understanding the results of the company both from a financial and operational perspective.

Requirements:

1. Minimum of 5 years experience in a similar accounting position
2. Demonstrated successful track record of progressive responsibility in financial management
3. Working knowledge of accounting principles in either for profit or nonprofit environment.
4. Good knowledge of cash flow preparation and projection
5. Advanced knowledge of excel
6. Knowledge of advanced accounting and finance concepts, analysis techniques, and the ability to apply them in a broad business area and be able to independently define and drive analytical projects to completion
7. Work requires professional written and verbal communication and interpersonal skills
8. Ability to produce quality materials within tight timeframes and simultaneously manage several projects
9. A passion for improving processes
10. BA degree from accredited university with major concentration in accounting or finance. MBA or CPA required.
11. Highly organized and detail-oriented with strong interpersonal and managerial skills

How to Apply:

Please apply to this link: <https://home.eease.com/recruit/?id=484953> OR fax cover letter and résumé to 510-842-0406. To ensure proper routing of your application, **please specify the position for which you are applying.**
Central location: Fred Finch Youth Center, 3800 Coolidge Avenue, Oakland, CA 94602

Compensation:

Starting Salary: Competitive (DOE) PLUS BENEFITS - to include medical, dental, vision, retirement / 401(k) plan, paid life insurance, employee assistance program, flexible spending account, and supplemental insurance.

EEO/AA

FFYC is proud to be an equal opportunity employer; all applicants will be given full consideration under state, local, and federal law.

Visit our website at www.fredfinch.org. This is at a non-profit organization.
No relocation assistance available.